



Catholic Children's Society (Plymouth)

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Job Vacancy - Fundraising/Resource Development Officer

The Catholic Children's Society (Plymouth) is a child welfare agency covering the Roman Catholic Diocese of Plymouth, which consists of Cornwall, Devon and most of Dorset.

It provides

- Parenting Courses through diocesan schools
- Basic awareness training, for the diocese, on safeguarding children
- Programmes on social concern for school groups
- Individual grants and bursaries for families and children in need

The Society is looking to recruit an enthusiastic, energetic individual to identify fundraising opportunities on its behalf.

The key objective of the role is to generate income to enable the Patchwork project to continue its valuable work supporting families across the Diocese.

Applicants must have excellent communication skills, the ability to develop relationships/build rapport at all levels and be experienced in handling confidential information. Self-motivated with good organisation and time-management skills is also essential. Knowledge and experience of fundraising is desirable but not essential as training will be available.

The role is initially for a 12 month fixed term contract. It is a part-time role – 16 hours per week.

Remuneration package £10,430 pro rata per annum plus % commission (negotiable) as funds raised.

To allow time to research fundraising opportunities and to develop the role a basic salary of £14,724 pro rata per annum will be payable during the initial 4 months of the contract.

If you are interested and would like to apply please contact Siobhan Gilroy, preferably by email, for a copy of the job description and an application form at ccs@prcdtr.org.uk or by telephone on 01392 426494, or write to Siobhan at the address above.

Closing date for applications is 7th August 2009 (Interview 2nd September)